**COST Action [number CA16123] Safety Culture and Risk Management in Agriculture (SACURIMA)**

**Core Group Meeting August 23, 2017, starting 12:30 GMT**

Participants

DE Dr Martina Jakob

DK Ms Helle Birk Domino

EE Dr Eda Merisalu

FI Dr Jarkko Leppälä, Secretary (meeting memo)

FI Prof Risto Rautiainen, Chair

FR Dr Catherine Laurent

HR Prof Nataša Janev Holcer

IE Dr John McNamara

PT Prof Jose Rato Nunes

IT Prof Claudio Colossio

SE Prof Peter Lundqvist

LT Dr Laura Girdziute

BE Prof Stephan Van den Broucke

CH Dr Aurelie Berthet

IE SI Pat Griffin

**Agenda**

Professor Risto Rautiainen (FI) from Luke welcomed everybody to the meeting.

Jarkko promised to be secretary. Following is a summary of meeting discussions and decisions.

ITC grants: Natasa Janev CR, was willing to start managing ITC grants, which will be introduced to in the next MC meeting. ITC grants are for early career investigators from inclusive target country participants to take part in conferences.

MC Members: The number of MC members has increased; 48 MC members will be invited to the Croatia MC meeting. There are also 22 MC substitutes. With the Action Chair and Vice Chair, altogether 50 participants are invited to the meeting in Croatia. This is eight more than planned last Spring.

Change in Grant Holder staff: Natural Resources Institute (Luke) proposes in the next MC meeting to assign Dr. Jarkko Leppälä as Scientific Representative and Auli Suokas from Luke the Grant Manager. This change will enable Jarkko, as Scientific representative, to focus on coordinating the tasks between the Grant Holder and MC members while Auli as Grant Manager will focus on accounting tasks.

Working Group participation: We discussed how to activate members to participate in WGs. We decided to do a survey asking members to choose two WG’s they would like to join. COST does not fund new research but work focuses on exchanging and disseminating existing results. First phase will focus on systematic reviews of published data and disseminating it. Later we collect information on agricultural safety and risk management programs from participating countries. Jarkko send a WG inquiry table. WG preference list will be used in Zagreb, assigning participants to working groups. Email will go out to all members asking their first and second priority WG. WG leaders should know who want to be members in their WG. Risto asked every WG leader to review the MoU plans for their respective WGs. Data collection sheets could be used as management tool to help WG activities and work.

MC meeting in Croatia: Natasa presented the Croatia MC meeting program. We decided to have a Core Group meeting at 5 pm local time on Oct 29. The MC II meeting program will be sent to all members by Natasa after the Core Group meeting.

Dissemination: We discussed the Sacurima web site. Pat and Helle will check their web site hosting prizes and select a provider that can and maintained the site according to WG5 specifications. Facebook page will also be started by Helle and WG5. No need was expressed for project brochures and leaflets, but this will be further discussed in the MC meeting. Possibilities to use Researchgate and Linkedin will be explored by WG5.

Stephan asked about the COST logo and presentation template use. We have used COST logos on all presentations and documents when possible. SACURIMA Action could have own logo, but this can be further discussed in the MC meeting.

Conferences and Seminars: Peter has compiled a list of conferences, and this list will be updated and disseminated to members. This information is important to convey to potential ITC grant applicants.

Training Schools: Catherine suggested a training school, to be held in Paris in the Summer 2018. The training school topic can be about the agricultural worker status. The Core Group members thought this would be a good idea. Another workshop on systematic reviews could also be held in Ireland during MC III meeting. We decided to propose the training school in the MC II meeting. Jarkko will make preliminary budget with Catherine for the training school.

STSMs: Claudio presented the current situation with STSM. Form has been sent to MC members. STSM applicants have to do a report after the visit, which is published on the website. We will handle the STSM program and applications first time in the next MC meeting in Croatia. Visit time is from one week to 90 days.

Research funding: We need new funds in addition to COST for some activities. Jarkko will collect information about new funding possibilities for research. Aurelie has sent one application and Risto made a letter of recommendation. Finnish MC members will seek national funding for some aspects of SACURIMA. H2020 program has not had titles that readily match work in this COST action. Stephan promised to check the current situation in H2020. Other funding programs are also available and Jarkko will compile information on them in a table.

Systematic review training: Risto presented the workshop program for the next day, Thursday. The first task in each WG is to do a systematic review on each WG topic. Dr. Matteo Bruschettini from the Swedish Cochran Center was asked to present on how to conduct a Cochrane Collaboration Systematic Review.

MCIII in Ireland: We discussed the Irish MC meeting to be held in March 2018. We decided to have Core Group meeting on March 13 and MC meeting on March 14-15, 2018. March 17 is St Patricks Day in Ireland and it may increase the hotel and travel costs. MC Vice Chair John McNamara closed the meeting as Risto had to go to airport before the meeting closed.

Memo was written by Jarkko