

COST Action CA16123
Safety Culture and Risk Management in Agriculture (SACURIMA)
Sacurima CA16123 MC Meeting (Unofficial) Minutes, Krakow, Poland

Time: Friday, March 13, 2020

Place: Campanile hotel, Krakow, Poland

1. Welcome to participants

Action Chair Prof. Risto Rautiainen (RR) (FI) opened the meeting and welcomed participants. Helle Birk Domino (HBD) from Denmark would write the minutes and Scientific Representative Jarkko Leppälä (JL) will collect the eVote questions based on the minutes.

2. Verification of the presence of two-thirds of the Participating COST Countries or, if applicable, a quorum

A total of countries were present; JL advised that quorum was met and the meeting is unofficial. There is a need to approve decisions by eVoting after the meeting.

Participants (present in Krakow):

Laura Girdziute	Lithuania (LT)
Pat Griffin	Ireland (IE)
Diana Lupulovic	Serbia (RS)
Rahman Nurkovic	Bosnia and Herzegovina (BA)
Kaspars Kampuss	Latvia (LV)
Kim Kaustell	Finland (FI)
Anne Marie Heiberg	Norway (NO)
Jarkko Leppälä	Finland (FI)
John Mcnamara	Ireland (IE)
Helle Birk Domino	Denmark (DK)
Nurka Pranjić	Bosnia and Herzegovina (BA)
Jose Rato Nunes	Portugal (PT)
Risto Rautiainen	Finland (FI)
Gert Van Der Laan	Netherlands (NL)
Joanna Makulska	Poland (PL)
Barbara Tombarkiewicz	Poland (PL)

(present by web meeting)

Martina Jakob	Germany (DE)
Peter Lundqvist	Sweden (SE)
Eda Merisalu	Estonia (EE)
Katarina Pavićević	Montenegro (ME)
Athena Ramos	United States (US)

Aurelie Berthet	Switzerland (CH)
Erhan Eser	Turkey (TR)
Bjorn Hilt	Norway (NO)
Kari Anne Holte	Norway (NO)
Federica Masci	Italy (IT)
Dusica Santa	North Macedonia (MK)
Bojan Srdjevic	Serbia (RS)
Petya Stavreva	Bulgaria (BG)
Ramona Suharoschi	Romania (RO)
Stephan Van Den Broucke	Belgium (BE)

3. Adoption of agenda

Agenda approved.

4. Approval of minutes and matters arising of last meeting

Minutes of the previous MC meeting in Milan was approved.

March 4 dated eVote meeting result was that 26 countries approved Moldova representatives Professor Aleksandru Dascalu, Dr Maria Caus, Dr Anatolii Sandu to join Sacurima COST Action. This was approved and nobody disapproved.

The second eVote was to re-allocate unused funds to a Working Group 5 meeting and Policy Workshop in Brussels in April. This was also approved and nobody disapproved.

5. Update from the Action Chair

a) Status of Action: start and end dates of Action, participating COST countries, participating NNC/ IPC institutions and Specific Organisations.

The SACURIMA COST Action started 17.03.2017. Funding period 3 started on first of May 2019, and ends 30th of April 2020. The final funding year will be shorter, ending 16.03.2021.

RR recommend to send all the meeting minutes to Anne Marie Heiberg (NO) or HBD to be published in Sacurima website. Working Group 1 meeting minutes from Montenegro should be published soon on website.

b) Short Term Scientific Missions (STSM) and ITC visits: review of completed reports and new applications

STSM Grant Vice Manager Dr Federica Masci (FM) from Italy reported that 3 STSM's had taken place during this period. STSM visits have done Aurelie Berthet, Switzerland, Laura Girdziute, Lithuania and Dusica Santa, Macedonia. No other active applications at the moment for this period. In theory STSM visits for this period (before April 30) for example to neighbor countries in EU could be possible, if some countries have open border, but it is uncertain if Corona epidemic may close the borders. Helle told to be interest to do a STSM visit, if it is possible during this period. STSM costs have been 5020 euros in Period 3.

ITC Conference Grants are available for early career researchers from Inclusive Target Countries (ITC) to attend scientific conferences. A presentation has to be made at the conference.

There has been 4 ITC Grants during the Period 3: Milena Samojlović from Serbia, Jože Starič Slovenia, Laura Girdziute and Yaşar Selman Gültekin from Turkey. New ITC Grants after Milan MC Meeting was that Yaşar Selman Gültekin from Duzce University, Turkey was going to 6th International

Conference on Sustainable Development (ICSD) in Skopje on April 15-19 with the title: A policy Implementation for rural development focused on ecotourism in drylands. However, the conference cancelled. The ITC grant was already approved by RR and ITC manager Natasa Janev. No new applications in process at the moment. Total costs in ITC grants in Period 3 are now 4325 euros and probably near 5000 euros, if Dr Gültekin cannot get his flight refunded. Jarkko will send him the COST reimbursement instructions in case of cancellation

6. Update from the Grant Holder: Action budget status

In the Grant Period 3, the total eligible grant budget was 159.000. The total sum of spent money at the moment is 80804 euros. Because of the participant cancellations and decreased meeting costs of the Krakow meeting and probably cancelled WG5 meeting in April, we go under the budget once again and JL estimated that we have left at least 25000 euros to spend after the Krakow meeting.

	Grant budget (a)	Expenditure				
		Actuals (b)	Accruals (c)	Total (d=b+c)	Forecast (e)	Total (f=d+e)
Total Meeting	107 560.00	56 424.78	12 225.18	73 649.96	44 420.00	113 069.96
Total Training School	0.00	0.00	0.00	0.00	0.00	0.00
Total Short Term Scientific Mission (STSM)	10 000.00	5 020.00	0.00	5 020.00	4 000.00	9 020.00
Total Inclusiveness Target Countries Conference Grant (ITC CG)	10 000.00	4 535.00	0.00	4 535.00	7 500.00	12 035.00
Total Action Dissemination	10 500.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenses Related to Scientific Activities (OERSA)	0.00	0.00	0.00	0.00	0.00	0.00
Total Networking expenditure	138 060.00	65 979.78	12 225.18	78 204.96	55 920.00	134 124.96
Total Eligible Networking expenditure	138 060.00	65 979.78	12 225.18	78 204.96	55 920.00	134 124.96
Total FSAC 15% of Eligible Networking expenditure	20 709.00	9 896.97	1 833.78	11 730.75	8 388.00	20 118.75
Total Eligible Costs	158 769.00	75 876.75	14 058.96	89 935.71	64 308.00	154 243.71

JL presented notes from Grant Manager Aila Suokas. Every single mistake or missing document in reimbursement takes time from Aila to correct the claim.

- When you accept the meeting invitation, please check the time for travel starting and ending. This should be correct and saved, if you want to come to the meeting one day before and leave one day after the meeting. The eCOST fill in automatically the meeting start time and end time and you have to change it when your travel really start and ends. Otherwise the nights covered might be wrong. Extra nights are not eligible.
- Remember check your profile in e-COST, especially bank details and email, if there are any changes.
- Every single cost (flights, train, bus etc.). Save price in original currency. Do not add different currencies together. **Scan all receipts in one same file.**

- If the amount (1 or 2 persons, 1 trip etc.) is not seen in ticket, it should be added with pencil by participant on the receipt sheet before scanning.
- Schedule of flights and booking class should be seen in some document. Invoice or receipt only with prices is not enough.
- Use of taxi have to justify. You can use taxi without justification before 7Am and after 10PM.
- Provided lunches and dinner by local organizer reduce the number of meals (lunch and dinner on the same day ☐ no meal cost; one meal provided > one meal eligible on that day). If you attend the meeting and even you don't eat the provided meal or dinner, the meal cost is not paid on that day for you.
- Before you finalize the claim in e-COST, please check the attached receipts, tickets and invoices (right receipts, not tickets from previous meetings).
- Local transport costs under 25 € > receipts are not needed. If it over 25 euros, every local transport receipt from abroad and domestic are needed.
- Flight and Hotel booking and payment have to keep separated. Hotel receipts are not needed to attach to the reimbursement as the flat rate is 120 euros (except if you cancel the booking).
- If you have some exceptional costs or travel plans, please inform COST office or Grant Holder before the travel. These exceptional costs are not paid, if you inform them after the travel.

7. Update from the COST Association, if a representative is present

Ms Katchamon Nimprang (katchamon.nimprang@cost.eu) is our administrative officer in COST Association office, Brussels. Estelle Emeriau is the Action Science Officer.

8. Monitoring of the Action

Grant Manager have done Period 3 financial report for the first half. Whole period financial report will be given to COST Association after April 2020. The final report about the Sacurima results is given on Spring 2021 before March 16.

9. Implementation of COST policies on:

a) Promotion of gender balance and Early Career Investigators (ECI)

MC meeting attendance by category was as follows: Early Career Researchers 8 (25%); female 17 (55%).

b) Inclusiveness and Excellence (see below list of Inclusiveness Target Countries)

MC Meeting attendance was as follows: 14 (45 %) from ITC countries.

10. Follow-up of MoU objectives: progress reports and scientific planning of working groups

The overall description of SACURIMA objectives includes:

- WG 1) Identify and evaluate health and safety programmes in agriculture
- WG 2) identify knowledge, attitudes, behaviours and priorities
- WG 3) identify effective models for training vulnerable populations
- WG 4) develop means and for monitoring progress and evaluating impact
- WG 5) dissemination

Working Group 1

Participants: Martina Jakob (DE) (Chair), Björn Hilt, Barbara Tomaskiewicz, Joanna Makulska, Dushica Santa, Peter Lundqvist (Co-chair), Kari Anne Holte

Working Group 1 work was reported by Martina Jakob (DE):

- Presentation of meeting minutes and results of the WG 1 meeting in Montenegro in January 2020: Workshop on OSH systems, presentation of OSH structures of Montenegro and North Macedonia, comprehensive presentation of the Norwegian KSL system, its implementation and challenges compared to the oil sector.
- We had farm visit at Plantaze, the largest European vineyard areawise, presentation of their OSH system.
- Plans for the last budget period:
- Three publications
- Discussion of evaluation parameter for OSH systems in different countries

Every working group, STSM, ITC and Training School managers with their members are asked to prepare a result paper to the final report and presentation in the closing seminar in Brussels next Spring 2021.

Working Group 2

Participants: Stephan Van den Broucke (Chair), John McNamara, Jarkko Leppälä, Diana Lupulovic, Bojan Srdjevic, Erhan Eser, Jose Rato Nunes (co-chair), Ramona Suharoschi.

Progress in WG2:

Literature review to assess the effectiveness of safety education interventions for improving safety and health literacy among agricultural workers. The article was based on STSM Madalina Coman to UC Louvain. Results presented, discussed and approved at SACURIMA meeting in Milan Sept 2019. Submitted to International Journal of Environmental Research and Public Health (special issue) and accepted for publication Jan 2020.

Reference: Coman, M. A., Marcu, A., Chereches, R. M., Leppälä, J., & Van den Broucke, S. (2020). Educational interventions to improve safety and health literacy among agricultural workers: a systematic review. International journal of environmental research and public health, 17(3), 1114.

We had development of a survey tool to measure determinants of unsafe behaviour of farmers. Inventory of existing measures and conceptual base of survey tool discussed at previous SACURIMA WG2 meetings. Draft survey tool (questionnaire) was pre-tested in 2 countries (Finland and Serbia) and discussed at Milan meeting Sept 2019. The survey included questions of farmers' accident history, farmers' safety behaviour, determinants of safety behavior (attitudes, norms, perceived control, intentions, physical obstacles, safety culture). After the Milan meeting we did finetuning of survey tool via e-mail with group members ("delphi approach"). Questionnaire has been translated in some survey countries. Approximately 200 farmers have already answered to the questionnaire in Germany, Finland, Turkey and North Macedonia. Survey translation will continue till May 31. JL is inviting professor van Den Broucke to Finland for doing analysis and starting the article writing. On next period JL is also applying STSM visit to University of Nebraska for continuing safety culture article in WG2 with Risto Rautiainen but also for doing preparations for last period activities.

WG2 proposals to MC:

Proposal 1: The survey tool to measure the determinants of unsafe behaviour of farmers, developed by WG2 and sent in its final version to the Consortium Members in January 2020, is approved for use in a survey among farmers in the countries participating in SACURIMA

Proposal 2: SACURIMA Partners who will carry out the survey on the determinants of unsafe behaviour of farmers will follow the protocol sent to the Consortium Members in January 2020 for translation, field testing, sampling, data collection, data cleaning and reporting.

Proposal 3: SACURIMA Partners who will carry out the survey on the determinants of unsafe behaviour of farmers will have time until 31 May 2020 to collect data and send the dataset to the WG leader. Datasets sent after that date cannot be guaranteed to be included in the integrated dataset and analyzed.

Proposal 4: The results of the survey on the determinants of unsafe behaviour of farmers will be reported in the form of a report and at least one manuscript to be submitted for publication to a peer-reviewed journal. SACURIMA Partners who will have contributed to the survey will be included as co-authors.

Proposal 5: A budget post of asking 2000 € will be foreseen for publication of an article in an Open Access journal. JL proposed also one STSM visit (asking 1500 e) for WG2 survey analysis and Sacurima report writing.

Every working group, STSM, ITC and Training School managers with their members are asked to prepare a result paper to the final report and presentation in the closing seminar in Brussels next Spring 2021.

Working Group 3

Participants: Laura Girdziute, Athena Ramos, Kaspars Kampuss, Rahman Nurkovic, Kim Kaustell

Laura Girdziute (LG) presented the WG3 activities and plans. In WG3 topic there have been a poster presentation in International Conference “Rural development 2019” in Lithuania, “Why Young Person Do Not Choose To Work In Agriculture? 2019 09 26-28. Also Use of personal protective equipment among farmers in Nebraska, Lithuania, Latvia, and Slovenia. Presented at the 2019 European Public Health Conference in Marseille, France included also useful information to WG3. Publication reference: Use of personal protective equipment among farmers in Nebraska, Lithuania, Latvia, and Slovenia. European Journal of Public Health, Volume 29, Issue Supplement_4, November 2019, ckz186.107, <https://doi.org/10.1093/eurpub/ckz186.107> (published)

Upcoming publications:

- Human Risk in Agriculture: Problems and Perspectives” is accepted for publication in the 23rd EBES Conference Proceedings (will be published in 2020).
- Vulnerable populations – who are they in agriculture?
- Integration models for young workers into the agricultural workforce
- WG3 Kaunas meeting report
- France conference manuscript

WG3 have three pilot surveys implemented:

- Personal protective equipment use among farmers in Nebraska, Latvia, Lithuania, and Slovenia
- Pilot survey: results on effective models for training and integrating vulnerable populations into the agricultural workforce (Slovenia, Tukey, Lithuania)
- Survey about effective models for training and integrating vulnerable populations into the agricultural workforce in the SACURIMA countries

In Kaunas workshop there were five main vulnerable groups identified: foreign-born farmworkers (including both immigrants and refugees); migrant and seasonal farmworkers; beginning farmers (those with less than five years of experience), farm families (including women, children, and older adults); farmworkers who have physical, mental, or intellectual disabilities.

LG presented analysis of vulnerable groups surveys. Young farmers have lack of knowledge and lack of start-up capital. Disability farm workers are facing physical challenges in work and it can be dangerous. Seasonal workers may not have proper contracts and foreign workers have language or cultural barriers. Children and older workers on farms expose risks on farms too. For women farming can be physically hard work together with family commitments and especially on maternity times. There are no regulations for implementation Occupational health and safety Act for family farm members. The number of injuries and occupational diseases cannot be estimated at all. Inadequate knowledge of farm worker labor rights could be a challenge. WG3 will work on results for an article and final report.

Activities:

- Survey analysis and result writing continues
- 1-2 articles submitted (asking 1500 euros).
- One ITC conference presentation (asking 1500 euros)

Every working group, STSM, ITC and Training School managers with their members are asked to prepare a result paper to the final report and presentation in the closing seminar in Brussels next Spring 2021.

Working Group 4

Participants: Eda Merisalu (EE), Federica Masci (IT), Gert Van Der Laan (NL), Aurelie Berthet (CH), Nurka Pranjic (BA)

Eda Merisalu and Gert Van Der Laan presented the results of WG4. The general purpose of WG4 is to develop means and indicators for monitoring and evaluating the impact of interventions on injuries and illnesses in agriculture.

WG4 have divided the WG to work for work accidents measures and occupational diseases measures. Two e-questionnaires were used and addressed to explain national reporting, registration and compensation systems for: a) ODs and WRDs, b) WAs. The preliminary results of the questionnaire studies were presented in the workshop in Milan, Sep 20, 2019 after the MC meeting.

Upcoming articles on Work-related Diseases in agriculture are 1) review of work-related diseases in agriculture 2) OD's in different countries: table with numbers; a better response is needed, 3) strengths and weaknesses of different surveillance systems and recommendations (presentation ofn OD in agriculture, prof. Gerd Vanderlaan). Data sources for articles are: Compensation data, Self-reported work-related health problems from agricultural workers (Labour Force Survey), Data from medical professionals: OP's, GP's, clinicians, Surveys on workers health in different sectors, incl. agriculture, Agricultural cohort studies, Analyses of 'big data', data collected for other reasons. Comparison of OD statistics is not possible because data and collection systems vary widely in European countries. Two zoom-meetings carried out before (11.03.2020) and after Krakow meeting (16.03.2020) among WG4 partners for planning the next activities.

Next steps are to review of the literature, using a search string (Stefanie Curti). Survey analysis on existing data-collection mechanisms among the members. Collection and discussion of Good Practices in participating countries.

- Two abstracts and conference presentations are coming (the abstracts are presented to the report);
- The article on trends in work accidents in EU countries in the last decade, based on Eurostat sources (summer 2020);
- 1 review article on ODs in agriculture;
- 1 article on WA reporting in agriculture in the participating countries (based on survey results);

- Critical review on causes and consequences of work accidents in agriculture.
- Asking 2000 euros for publishing articles.
- Follow up survey to participants about good practices. WG4 will consult with communication manager and WG5 on this topics.
- STSM visit is proposed to work for work-related disease survey results article writing: Federica Masci from Italy is visiting to Aurelie Berthet in Switzerland (1500 euros).

Every working group, STSM, ITC and Training School managers with their members are asked to prepare a result paper to the final report and presentation in the closing seminar in Brussels next Spring 2021.

Working Group 5

Participants: Anne Marie Heiberg, (Chair), Petya Stavreva, Risto Rautiainen, Helle Birk Domino, Pat Griffin

Anne Marie Heiberg (AMH) (NO) reported about the Working Group 5 activities. WG5 have updated all the meeting minutes and materials to the website. Please send meeting minutes and agendas to Anne Marie or Helle, when they are ready. rybody can also find WG5 Brussels meeting report on Sacurima website. Please send your photo to be published on website. This is part of networking knowing each other. Send also Patrick Griffin (PG) have written a draft of letter, which could sent to every country ministry. Jose Nunes from Portugal proposed that it would be more efficient at least in their country to translate it to Portuguese language and bring the letter personally to the ministry representatives. PG will finish the letter after comments and send it to Sacurima country representatives during this Spring.

The policy declaration recommendation presented once again. These were in short 1. integrating OSH into all current and future agricultural policies (CAP), 2. establish an European Network for Agricultural Safety and Health, 3. allocate specific EU funding for agricultural safety, health and well-being research, 4. develop and implement a safety, health and well-being risk assessment, education & skills program for primary producers, 5. improve Eurostat and national statistics to agricultural workplace death, injury and ill-health.

WG5 got MC eVote approval to organize a WG5 meeting in April. However, this meeting is most probably cancelled because of the Corona virus epidemy in Europe. We can find other activities than meetings now. Asked to postpone the WG5 Brussels meeting to the next period (before the next MC meeting if possible).

Discussed about the dissemination conferences, which should be also managed and reported in WG5. In this period the dissemination conference presentations held by Peter Lundqvist in ISSA meeting May 2019 in Spain and Stephan Van den Broucke in Saykad Congress November 2019 in Turkey. For next period Gert Van Der Laan proposed a presentation in Ragusa conference in Italy and Eda Merisalu proposed a presentation in Montreal Canada. JL said that basically it would be good to have these two conference disseminations from different working groups and not just WG4. There is coming also Nordic Meeting of Occupational Health and Safety in Norway in November 2020, in which some other WG could provide a presentation or if Ragusa is cancelled. But if there are not other proposals in other working groups coming, then we could consider the Montreal conference too. Note : **The new budget is tighter, see page 11.**

Discussing about the vulnerability farm worker video, which is lead by WG3 leader LG. This is part of dissemination. The focus could be policy makers of farm employers. Probably policy makers in this case. We decided to start the video making as soon as possible. Laura will ask the video company

offer from Lithuania. It would be good if Pat ask an offer too and Joze had already an offer from Slovenia. Grant Manager in Luke wants some kind of bidding. Decided to send some script ideas to Laura before the end of next week (March 20). think older farm workers. Helle, Anne Marie and Kim think foreign-born farmworkers (including both immigrants and refugees) and migrant and seasonal workers, Jarkko beginning farmers, Helle, Laura, Pat and Jose think farm families (including women, children, and older adults) and Risto, John and Pat had disabled farm workers. Laura together with WG5 group Anne Marie, Risto, Helle and Pat could check the whole video ensemble. Risto already made a film shoot from Anne Marie in Krakow and that was quite well. We can collect the scripts, send some film shoots and give the materials to the film company for editing. JL needs a contract with the company, but if there are smaller video shootings this could be done with less bureaucracy. Jarkko will ask from COST Office.

Discussed about the closing seminar and published report. The report should be finished before the seminar. The report can web publication, but can be printed for the seminar participants. The time for closing seminar could be the end of February or the beginning of March. It depends on local organizer and COST Office timetables. Grant Holder recommend earlier meeting (end of February) so that the Grant Manager have enough time to handle all the reimbursements before April 20.

WG5 may also plan a STSM visit for making the final results for Sacurima during next period.

Every working group, STSM, ITC and Training School managers with their members are asked to prepare a result paper to the final report and presentation in the closing seminar in Brussels next Spring 2021.

11. Scientific planning of other activities

Training Schools

Dusica Santa (DS) proposed on behalf of vice Training School manager Sonja Srbinovska (SS) that they could organize training school on first week of February 2021 in North Macedonia.

The title of the training is "International Training School On Improvement the safety culture and risk management in agriculture". The objective of this training school is to provide Early Stage Researchers (agriculture and veterinary professionals) with scientific background in the field of improvement of safety culture and risk management in agriculture.

- 15 participants > 15000 euros as the grant per participant could be 500-600 euros.
- JL could make presentation with RR for the risk management day.
- HBD could provide educational or training session
- Send your ideas to SS and DS, but note that the course program and results are reported in the final report.

This is a first draft and of course there is a space for improvement.

	Lecturer	Theme- ITS GENERAL< IT WILL BE PRECISED LATER
Monday	arrival of participants and joint dinner	
Tuesday	Jarkko Leppälä	risk sources on farms, risk management tools
	+ 1	
Wednesday	Peter Lundqvist	tools to improve safety culture and risk management in agriculture, especially on prevention on farms
	Martina Jakob	ergonomics on farm
Thursday	Cathrine Laurent	occupational health priorities (the hierarchy of risk and intervenyions as classified in EU or FAO systems) and farm extension, on diversity of people working at farm level and target groups for advice on safety...)
	Stephan Van den Broucke	safety behaviour and culture and Behavioural and non-behavioural risk factors for occupational injuries on farms
Friday	Visit one farm and students workshop	

Every working group, STSM, ITC and Training School managers with their members are asked to prepare a result paper to the final report and presentation in the closing seminar in Brussels next Spring 2021.

Budget planning

The total sum for the current period 3 was 159 000 euros. It is estimated that because of the Corona virus situation and Krakow meeting cancellations Sacurima budget leaving over 25 000 euros below the budget during this current period without some changes in budget.

We propose these budget changes to MC eVote in Period 3:

- RR proposed that cost of the WG3 video could raise from 5000 euros to 8000 euros.
- JL asked that if we have articles coming in Sacurima network and topic we could add 3000 euros more for publishing articles, if there is proper articles in process.
- Also we could do a flyer for Sacurima Action for safety culture training. This could cost 3000 euros. JL will coordinate the flyer work and send it to Pat when finish.
- JL reminded that we also have one year ago approved already 2000 euros for leaflet, flyer or brochyre printing costs in our Period 3 W&B plan.

Work and Budget plan for the Period 4:

On March 19 we got information from COST that the budget is decreased to 119 863 euros in Period 4. This means that we have to cut the budget radically in eVote. New budget plan proposals are in red in the minutes.

- We are planning to have two MC meetings. First would be in Portugal, Lisbon in Autumn 2020 and the second with the closing seminar in Brussels Spring 2021 (before March 16). MC meeting costs are typically 40000 – 48000 euros. We propose to MC meetings 91000 euros. **In new budget 47 000 to one MC meeting (max 60 people).**

- If Working Group 5 is able to organize a follow up meeting with policy makers in Brussels to next summer we propose to have 8000 euros for this meeting. **In new proposal 6000 euros (max 7-9 persons).**

- In new proposal there would be no second MC meeting but we could organize a smaller closing seminar and workshop meeting in the end of the Sacurima Action . Closing seminar and workshop could be only eligible for Core Group and speakers, but members and anybody can participate by their own cost (normal conference paid by own organization). The first day is a closing seminar for the Core Group presentations and the second day of the seminar would be a workshop meeting for the 8-10 chosen workshop speakers or vice versa. **In new budget closing seminar and workshop meeting 20 000 euros.**

- Conference dissemination meetings we propose to allocate 3000 euros. **In new budget dissemination conferences 1500 euros (one conference 1500 e or two 750 euros).**

- STSM grants 5000 euros. **In new budget 3500 euros (1-3 STSM grants).**

- ITC grants 5000 euros. **In new budget 3500 euros (1-3 ITC grants).**

- Sacurima COST Action have not had Training School before and basically this activity should be funded in this last period, if MC decide that we have a proper and useful Training School proposal. We propose 15000 euros to the “International Training School On Improvement the safety culture and risk management in agriculture” in North Macedonia. **In new budget 12500 euros (max 12 participants + 5 speakers).**

- Action dissemination is left 11000 euros, which is divided to website (1000 e), internet report publication (3000 e) and published journal articles (7000 e). **In new budget website 1000e, internet report publication 3000 and published articles 6000 e (1500 euros per working group) altogether 10000 euros.**

Total new budget in period 4 (old budget in MC Meeting slides):

Financial table	Grant Period number	IV
Date	20.3.2020	
		Plan
Activity		Budget
MC Meetings		47000
WG meetings		6000
Core Group Meetings/Workshop seminar		20000
Dissemination meetings (Conference grant)		1500
Other meetings		
STSM		3500
ITC Grants		3500

Training Schools	12500	
Action Dissemination	10000	
OERSA		
Total networking	104000	0
FSAC	15600	0
Total Sacurima COSTS	119600	0

Long term planning and dissemination:

Next meetings, proposed plan:

- WG 5 meeting in Brussels 2020 (in summer or Autumn 2020 depends on EU policy makers)
 - MC meeting, Lisbon, Portugal, Fall 2020 **or just Core Group meeting in Lisbon.**
 - Training school, Skopje, North Macedonia, Spring 2021
 - MC meeting and closing seminar, Brussels, Spring 2021 - **New proposal: or having just closing seminar and workshop meeting in Brussels, Spring 2021 – see eVote options!**
- Only one MC meeting is possible in next period; Lisbon or Brussels?**

12. Requests to join the Action from:

a) COST countries

Professor Nazim Ercument from Turkey wants to join as MC Substitute. New participants must remember to confirm their Action membership. (New) members should check that the ecost account information is correct.

b) Institutions in Near Neighbouring Countries, International Partner Countries, and/or Specific Organisations: EU agencies, European RTD Organisation, International Organisations

- We have Dr Eyman Fahim from Egypt joined as NNC and MC Observer. Asking MC to approve his joining to Sacurima.

13. AOB

- None

14. Location and date of next meeting

Jose Rato Nunes from Portugal provided information about the VIII MC meeting that will take place in Lisbon Portugal. We decided the preliminary dates to be 15-16 of October. The Core Group and WG5 meeting could be a day before as usual. **Note that the dates may change! In new plan the last MC meeting could be arranged during October 14, 2020 – January 31, 2021.**

15. Summary of MC decisions

The summary is present in the form of question list in MC eVote meeting.

16. Closing

The Vice Chair John McNamara closed the meeting as RR had to leave earlier from the meeting.

The minutes was written by Helle Domino, Jarkko Leppälä and Pat Griffin.